

New ID Change signing authority
(if selected please provide User ID)

Member Name: _____ User ID: _____

Member Email Address: _____

Member Numbers: _____ (the "Accounts")
(Please list all allowable accounts for viewing)

I/we have read and understand this "Consent to Online Viewing/Delivery of Monthly Statements" and consent to the electronic delivery of the documents specified below which Tandia elects to make available to me/us electronically via a secure website hosted by Doxim accessed by me/us through www.tandia.com, all in accordance with the instructions set out herein.

- The documents covered by this consent to electronic delivery are monthly statements of account ("Monthly Statements"), images of cancelled cheques (if applicable), and accompanying information pieces and/or documents normally included in Tandia statement mailings.
- I/we acknowledge that the documents will be in Portable Document Format ("PDF"), and that in order to read them, my/our computer system requires Adobe Acrobat Reader, version 7.0 or higher. I/we also acknowledge that my/our computer system must have the necessary components required for using Acrobat Reader, and has Windows Vista, XP or 7 and Internet Explorer 6.0 or higher.
- I/we acknowledge that by signing up for Online Delivery of Monthly Statements, I/we will no longer receive a paper copy. However, at any time I/we may receive from Tandia a paper copy of any documents made available electronically if I/we contact a Tandia branch by telephone, regular mail or electronic mail. A service fee may apply for this request.
- I/we understand that I/we will be provided with a paper copy of any of the documents mentioned in #1 (above) should Tandia fail to make them available electronically on the secure website.
- I/we acknowledge that by consenting to electronic delivery of my statement and any cheque images that certain personal information will be forwarded to Doxim for processing and stored electronically at their secure facilities and that Doxim is bound by a third party agreement with Tandia to assure compliance with Tandia privacy policy.
- I/we acknowledge that in the case of two or more signing authorities, we will share the Login ID and password (keeping it confidential among signing authorities and using all appropriate precautions to safeguard the password) and in the event of a change in signing authorities, a new password will be issued.
- I/we understand that my/our consent may be revoked or changed at any time by notifying Tandia in writing of such revocation or change.

Dated at _____ this _____ day of _____, 20_____.

Name of member/signing authority

Signature of member/signing authority

Name of member/signing authority

Signature of member/signing authority

Name of member/signing authority

Signature of member/signing authority

Name of member/signing authority

Signature of member/signing authority

**This section is for
office use only.**

Tandia Staff (Print Name): _____

Tandia Staff (Signature): _____

Please scan and email completed form to HelpDesk.